**Creating a boarder and title block**

Steps to follow to create a boarder

1. Create a rectangle
   1. 11 wide by 8.5 tall
   2. Draw one line at a time to the proper lengths
   3. Clicks on modify arrow and then the join icon or just type join.
   4. Click on all lines to join as one
2. Offset the rectangle by .3 inwards. Use the offset icon or type in offset
   1. When you click on the offset icon you will be given instrictions ot the bottom of the page.
   2. Click on the word through.
   3. Click on the lines you want to offset and type in .3
   4. You should now have 2 rectangles.
3. Explode the inner rectangle (type in explode and click on the inner rectangle)

Title Block

1. Offset the bottom line up by 1.0
2. Offset the line you just created down by .39.
3. Offset the line you just created down by .39

YOU SHOULD NOW HAVE 3 LINES ABOVE THE BOARDER.

1. Draw a line in the center of the title block from top to bottom of box.
2. Offset a line from THE CENTER LINE 3 inches in either direction.
3. Trim the box on the left to create a logo box. Remove the lines

Creating titles (caps lock on)

Set the text size to .1875

BOX #

Your name Drawing name SCALE

Drawing Number 3d printing/ P#7 DATE



Save this as your name and Title block